



EURÉCOLE
EPANOUISSEMENT, EQUILIBRE, EXCELLENCE
CRÉÉE EN 1989

SCHOOL GUIDELINES

School guidelines and safety regulations

* Students' morning arrival is from :

- 8 :30 to 8 :55 a.m. in the gym for all **primary** students. Students go to class with their teacher at 8 :55 a.m.. Late students enter through the main door, as the gymnasium door shall be closed.
- 8 :30 to 8 :50 a.m. in « Greece » for all **nursery** school students entering through the main door. At 8 :50 a.m. each teacher will arrive to collect their students to take them to class. Students arriving after 8 :50 a.m. shall go directly to their respective class.

We thank you in advance for adhering to this schedule. We also remind you that medical appointments must be made outside of your child's schools hours.

* If your child is late

Primary :

- From 8 :55 to 9 :10 a.m., the children come in through the main door.
- After 9 :10 a.m., the child can't go in his/her class. An adult is responsible for the child until 9 :45a.m.. Only then, the student is allowed to join the 9 :45 a.m. course.
- Classes take place from 9 :00 to 12 :00 in the morning and from 13 :30 to 16 :30 in the afternoon : please be sure to respect these hours.
- If you have a special obligation, make sure a note is written by a parent and given to the teacher.

Nursery :

- There is more tolerance for arriving late in nursery school. Nonetheless, it is important to try to respect the hours so that the children integrate well and avoid disturbing their class.

* If your child is absent :

- Warn the school as soon as possible.
- When your child is back, please provide the teacher with a **written justification** : medical certificate, note in their cahier de correspondance or a letter.
- In case of a contagious disease, the school must be immediately informed. When your child will be returning to school, you will have to provide a certificate stipulating that he or she is no longer contagious.

* If your child is exempted from Physical Education :

- Please provide a medical certificate as well as a written justification when your child is fit to attend the class again.

* Safety measures

- Parents should indicate at the beginning of the school year all the people authorized to pick up their child after school : any changes must be indicated in **writing** (letter, e-mail, note in the cahier de correspondance, etc.)
- By means of safety of all children, please avoid distracting a teacher that is responsible for a group of students.

* To ask for an appointment with a teacher,

- Write a note in the cahier de correspondance asking for an appointment indicating : day, time and with whom in order to set up the appointment. Please warn the school if you can't attend.

For smooth coordination of school routines, please respect school guidelines.